

INSTRUCTIONS FOR THE CHAPLAIN

GENERAL INFORMATION:

- ❖ The Chaplain may kneel when giving a prayer if able but is not required to do so.
- ❖ The Chaplain may use the edge of the Altar to kneel or rise but does not touch the Bible.
- ❖ The Chaplain stands to the right side of her/his chair.

OPENING:

- ❖ When the Worthy Matron directs the Chaplain to lead the Chapter in prayer, s/he drops the Reverent Attitude, marches on the North marching line to a point two to four steps beyond Esther's station, turns to the left, and enters the Labyrinth between Esther and Martha's stations.
- ❖ When the Chaplain reaches the Altar, s/he waits for the music to stop, kneels if able, and all members assume the Attitude of Prayer.
- ❖ At the completion of the prayer and the response, the Chaplain stands (if s/he knelt), steps back from the altar, turns to her/his left, walks forward to the edge of the Labyrinth, turns to the left again into the circle of officers, facing the Altar.
 - She/he does not assume the Reverent Attitude as all members drop the Reverent Attitude and face East.
- ❖ Following the Warder's response to the Worthy Matron, the Chaplain and Conductress turn out in unison (Chaplain turns to her/his left) and retraces her/his steps to return to her/his station.

BALLOTING

- ❖ The Chaplain is the first member to ballot after the Associate Conductress leaves the East.
- ❖ The Chaplain steps to the East marching line facing South so s/he is waiting to ballot when the Associate Conductress arrives with the ballot box.

INITIATION

PRAYER CIRCLE: Ritual: Pgs. 78-80

- ❖ The Chaplain is the first officer to enter the Labyrinth for the Prayer Circle.
 - As soon as the Worthy Patron calls up Chapter, the Chaplain moves quickly but with dignity toward the altar, in the same manner as during the Opening.
- ❖ When the Chaplain is standing at the Altar and all other officers are in proper position, the Officers join hands, and the Chaplain kneels.
- ❖ The Chaplain rises after prayer and assumes the Reverent Attitude and all sing "Blest Be the Tie".
- ❖ The Chaplain remains at the Altar until the other officers have backed out of the Labyrinth, then she/he backs from the altar, turns to her/his left, leaves the Labyrinth and returns to her/his station the same as in Opening and Closing.

Note: A substitute prompter may be designated for the prayer at the Altar if the regular prompter participates in the Prayer Circle.

CLOSING:

- ❖ The Chaplain approached the Altar in the same manner as in the Opening.
- ❖ At the completion of the prayer and response, the Chaplain stands (if s/he knelt), steps back from the altar, turns to her/his left, walks forward to the edge of the Labyrinth, turns to the left again into the circle of officers, facing the Altar and assumes the Reverent Attitude.
- ❖ The Chaplain and other officers drop the Reverent Attitude as the Conductress reached the edge of the Labyrinth after closing the Bible.
- ❖ Following the declaration of the Chapter being closed and the Warder informing the Sentinel (Warder does not report to the WM), the Conductress and Chaplain turn out in unison as in the opening and retrace their steps to their stations.