



2021 School of Instruction

Important Details/Communications

- ★ All guidelines and directives issued during the 2019-2021 term and created in response to the pandemic are temporary and expire with the Installation of the new WGM.
- ★ This is your 2021 School of Instruction. The Board of District Grand Supervisors, District Grand Supervisors and our Worthy Grand Patron are engaged in sharing current information and instruction vital to the success of your chapter. This notebook is designed as a tool to help deliver this information and instruction to your chapter, officers, and members. These topics, information, and instructions have been uploaded to our neoes.org website and are available for distribution within your chapter.

*Information held in silence is a dead end.
Information shared becomes knowledge and effectiveness.*

- ★ Included in this notebook are specific instructions for each chapter officer. Please share with each of your chapter officers. They are available for printing directly from our neoes.org website. Please distribute. Please share. These are your Chapter's School of Instruction.
- ★ Your Supervisor remains your Chapter's Supervisor through the entire calendar year. As public health conditions improve, chapters are able to meet, chapters are able to host events please include your Supervisor. Schedule an opportunity for your Supervisor to visit, meet with your Secretary, Treasurer and Audit Committee. Invite your Supervisor to assist with in person instruction for Signs and Passes, exemplification, introductions, and proving chapter. the accuracy and continuity of our work honors our past, insures our present, and protects our future.
- ★ Facilitate an opportunity with your Star Points that the Worthy Patron can share with them the Secret Work and they can assure the correct wording of their Signs and Passes.

2021 Updates regarding our business and our Ritual:

★New CONTRIBUTION FORMS have been created and are being distributed.

Out of date forms are on gray paper. 2021 current forms are on ivory paper.
2021 current forms include our new public charity OES STAR DOGS OF NEBRASKA, INC.

★During the entrance and beginning of our Opening Ceremony:

Associate Patron, Associate Conductress and Organist sit.
Then the Worthy Patron gives one rap of the gavel. (BOI OPENING: Page 14)

Be sure Warder, Worthy Matron, Associate Matron, and Esther are between Ruth and Martha's chairs and in a straight line at the ending of any march in the Opening.
(Ritual page 24)

★Altar Service (Ritual pages 41-42, BOI page 18-20)

In our Opening and Closing Ceremonies the Worthy Matron directs the Conductress to "attend at the Altar". The Bible is opened or closed with ceremony. The Conductress nods to a closed Bible and presents the Salutation Sign to an open Bible.

In open meetings (like an Open Installation) the Worthy Matron directs the Conductress to either open or close the Bible. This is done without ceremony.

Conductresses: While opening the Bible, lift hands away from the edge of the Bible. Do not drag hands along the Bible or Altar.

Conductress and Chaplain step back from the Altar, turn and walk forward to the Labyrinth. (This will be addressed in detail within this School of Instruction.)

★Introductions

When the Worthy Matron has completed her final Introduction, her communication of such to the Conductress is a nod. The Conductress is seated. If Associate Conductress is also on the floor, she follows the lead of the Conductress and is seated. (BOI page 23 #14)

★ General Information

Worthy Matron and Worthy Patron: One is only *Worthy* when serving in the East. After that, she/he is only *Past*. Correct titles are: *Past Grand Matron/Patron, Past Matron/Patron*. When you are Past you are no longer Worthy.

"Grand" is the middle name. (*Worthy GRAND Matron/Worthy GRAND Patron*)

There is no Grand East. It is the East of Grand Chapter.