

## INSTRUCTIONS FOR ELECTA

### GENERAL INFORMATION FOR ALL STAR POINTS:

- ❖ When giving their lectures, the Star Points speak loudly, slowly, and clearly and pronounce words correctly.
- ❖ The Star Points work together, watching each other to make movements in unison.
- ❖ The Star Points stand at the side of her chair by taking one step to the outside, then one step back with the other foot, bringing the first foot back.

### OPENING

- ❖ During the Altar Services, Electa slowly turns to her right to face the Altar as the Conductress leaves her station.
- ❖ All members of the Chapter assume the Reverent Attitude as the Conductress enters the Labyrinth.
- ❖ Electa slowly turns to her left to face the East as the Chaplain leaves the altar following the Prayer.
- ❖ All members drop the Reverent Attitude as the Chaplain reaches the edge of the Labyrinth.
- ❖ When addressed by the Worthy Matron, Electa gives a slight nod to her before replying and after her last response.
- ❖ Electa holds her sign until the members give the appropriate pass. She does not give the pass to her sign.
- ❖ During an Open Meeting, Electa slowly turns right to face the Altar when the Conductress leaves her station to open or close the Bible.
- ❖ All members will assume the Reverent Attitude as the Conductress enters the Labyrinth and drop it as she steps to the edge of the Labyrinth.

### INITIATION:

- ❖ When the Worthy Patron leaves his station to enter the Labyrinth for the Obligation, Electa slowly turns to her right to face the Altar.
- ❖ All members assume the Reverent Attitude when the Worthy Patron enters the Labyrinth.
- ❖ When the WP backs out of the Labyrinth, Electa slowly turns to her left to face the East.
- ❖ Electa does not rise until the Conductress addresses her.
- ❖ Before responding, Electa rises and steps to the left side of her chair.
  - She does not nod to the Conductress.
  - She does not use gestures or look at the flower basket when referring to the color of her station.

- ❖ Electa steps back in front of her chair before she picks up her emblem.
- ❖ Electa picks up the cup with her right hand and, holding her left hand flat as a table, rests the cup on her left hand.
- ❖ After the Conductress and new member(s) have pass her station on the right, Electa replaces the cup at the center of her pedestal and is seated.

### **PRAYER CIRCLE**

- ❖ The Star Points enter the Labyrinth with the Worthy Matron and all other officer.
- ❖ Each Star Points prepares to enter the Prayer Circle by stepping around the back of her chair.
- ❖ Electa enters the Labyrinth between the Treasurer and the Worthy Matron.
- ❖ When the Conductress brings the new member into the Prayer Circle, Electa takes the left hand of the Treasurer and the right hand of the Worthy Matron.
- ❖ To leave the Prayer Circle, Electa backs out of the Labyrinth, return to the left side of her chair, and faces the East.

### **CLOSING**

- ❖ During Altar Services, Electa slowly turns to her left to face the Altar as the Chaplain leaves her/his station.
- ❖ All members assume the Reverent Attitude as the Chaplain enters the Labyrinth.
- ❖ Electa slowly turns to her right to face the East as the Conductress leaves the altar following the Prayer.
- ❖ All members drop the Reverent Attitude as the Conductress reaches the edge of the Labyrinth.