

INSTRUCTIONS FOR MARTHA

GENERAL INFORMATION FOR ALL STAR POINTS:

- ❖ When giving their lectures, the Star Points speak loudly, slowly, and clearly and pronounce words correctly.
- ❖ The Star Points work together, watching each other to make movements in unison.
- ❖ The Star Points stand at the side of her chair by taking one step to the outside, then one step back with the other foot, bringing the first foot back.

OPENING

- ❖ During the Altar Services, Martha slowly turns slightly to her right to face the Altar as the Conductress leaves her station.
- ❖ All members of the Chapter assume the Reverent Attitude as the Conductress enters the Labyrinth.
- ❖ Martha slowly turns to her left to face the East as the Chaplain leaves the altar following the Prayer.
- ❖ All members drop the Reverent Attitude as the Chaplain reaches the edge of the Labyrinth.
- ❖ When addressed by the Worthy Matron, Martha gives a slight nod to her before replying and after her last response.
- ❖ Martha holds her sign until the members give the appropriate pass. She does not give the pass to her sign.
- ❖ During an Open Meeting, Martha slowly turns slightly right to face the Altar when the Conductress leaves her station to open or close the Bible.
- ❖ All members will assume the Reverent Attitude as the Conductress enters the Labyrinth and drop it as she steps to the edge of the Labyrinth.

INITIATION:

- ❖ When the Worthy Patron leaves his station to enter the Labyrinth for the Obligation, Martha slowly turns to her right to face the Altar.
- ❖ All members assume the Reverent Attitude when the Worthy Patron enters the Labyrinth.
- ❖ When the WP backs out of the Labyrinth, Martha slowly turns to her left to face the East.
- ❖ Martha does not rise until the Conductress addresses her.
- ❖ Before responding, Martha rises and steps to the left side of her chair.
 - She does not nod to the Conductress.
 - She does not use gestures or look at the flower basket when referring to the color of her station.

- ❖ Martha steps back in front of her chair before she picks up her emblem.
- ❖ Martha picks up the broken column with her right hand and, holding her left hand flat as a table, she rests the broken column on it with the slanted portion pointing to the altar.
- ❖ After the Conductress and new member(s) have pass her station on the right, Martha replaces the broken column to the center of her pedestal with the slanted portion pointing to the altar and is seated.

PRAYER CIRCLE

- ❖ The Star Points enter the Labyrinth with the Worthy Matron and all other officer.
- ❖ Each Star Points prepares to enter the Prayer Circle by stepping around the back of her chair.
- ❖ Martha enters the Labyrinth between the Associate Patron (or Associate Conductress if she not assisting with new members) and the Treasurer.
- ❖ When the Conductress brings the new member into the Prayer Circle, Martha takes the left hand of the Associate Patron or (Associate Conductress if she not assisting with new members) and the right hand of the Treasurer.
- ❖ To leave the Prayer Circle, Martha backs out of the Labyrinth, return to the left side of her chair, and faces the East.

CLOSING

- ❖ During Altar Services, Martha slowly turns slightly to her right to face the Altar as the Chaplain leaves her/his station.
- ❖ All members assume the Reverent Attitude as the Chaplain enters the Labyrinth.
- ❖ Martha slowly turns to her left to face the East as the Conductress leaves the altar following the Prayer.
- ❖ All members drop the Reverent Attitude as the Conductress reaches the edge of the Labyrinth.